



Government of Jammu and Kashmir

Government Medical College Srinagar
10-Karan Nagar, Srinagar, J&K-190010



CIRCULAR

Subject: Furnishing and submission of information regarding the Medical Officers on Academic Arrangement Basis for grant of Extension of services (5th and Last extension).

It is impressed upon all Medical Superintendent(s)/DDO's, Govt. Medical College and Its Associated Hospitals Srinagar to provide/submit the following documents/details of the Medical Officers engaged on Academic Arrangement Basis whose term is expiring in the month of June 2026, within a period of 07 days positively from the issuance of this Circular. The information is required for processing their cases well in time at Administrative level and grant of approval/ extension of services (5th and last).

- 1) Annual performance report, strictly on the basis of area of work assigned to the Medical Officer particularly patient doctor relationship to be furnished by the Concerned DDO/Controlling Officer along with the recommendation by the concerned HOD/Controlling Officer.
- 2) Non-involvement certificate/Integrity Certificate/work and conduct certificate
- 3) Affidavit (1st Class Judicial Magistrate), deposing therein that in case, the extension of services is denied by the Competent Authority, they will not claim for any dues/ continuation of services.

Besides above, it is further reiterated that the concerned DDO's/Controlling Officers/HOD's shall strictly utilize their services only upto the last date as mentioned in their initial engagement order & extensions granted and adhere to the directions as already issued by this Office from time to time. The recommendations must reach to this office under confidential cover and seal within a period of 07 days.


Mohammad Ashraf Hakak [JKAS]
Administrator,
Associated Hospitals Srinagar

No. GMCS/AH-09/EST-I/H4-002/2026/ 111-18

Dated: 04 /04/2026

Copy to the:

1. H.O.D. _____, Govt. Medical College Srinagar shall route the documents through the concerned Medical Superintendent(s)/ DDO's.
2. Medical Superintendent, _____ Hospital Srinagar
3. Director ALC, Bone and Joints Surgery Hospital Srinagar
4. Chief Accounts Officer/Financial Advisor, GMC Srinagar
5. Chief Accounts Officer, Associated Hospitals Srinagar
6. Block Medical Officer, Block Hazratbal Srinagar
7. Incharge Principal, Govt. B. Sc Nursing College, Srinagar
8. Incharge I.T. Section, GMC Srinagar with the directions to upload the said circular on the official website